

Highland Lakes Assoc. of REALTORS®

Board of Directors Meeting June 17, 2008

Call to Order: 9:03AM

Roll Call: Terry Tuteur, Rhonda Behrens, Dale Riley, Charley Swift, Linda Ferguson, Iva Weston
Pat Burton, Caryn Paye, Chad Thibodeaux, Sherry Raymer, Melinda Gray

Arriving Late: Kristy Morris, Elaine Roberts

Absent: All Present

Minutes:

- Reviewed
 - Motion Made to accept minutes as presented; Seconded and Approved

Financial Report:

- Reviewed
 - Motion made to accept financial report as presented; Seconded and Approved

AE Report:

- Linda Ferguson reported that membership has approx. 707 total members with 524 being either Primary or Secondary Board members.
- AE Seminar in Austin on June 5-6 was attended by Linda Ferguson and Melinda Gray

Unfinished Business:

- The contract for the purchase of land was discussed.
 - It was reported that the purchase of 2 acres in the Marble Falls Business and Technology Park has been completed and the transaction has been closed.
- Iva reported that the Building and Development Task Force would meet one day next week to get organized and discuss the next steps to be taken in the process.
 - Committee will be made up of Iva Weston, Charley Swift, Chad Thibodeaux, John Puckett, Rhonda Behrens, Patti Cohen

New Business:

- - There is a photo op scheduled with a local paper immediately following this meeting. All officers and staff are asked to meet at the new property north of Marble Falls
 - A letter has been requested for the support for Pam Drawbaugh running to fill the vacancy of 2nd Vice Chair as TREPAC Trustee
 - Motion was made to submit a letter of support for Pam Drawbaugh as our choice to fill the position of 2nd Vice Chair as TREPAC Trustee with TAR. Seconded and Approved
 - Melinda's Annual Performance and Salary Review

Committee Reports:

- **Education:**
 - Reported that this committee did not meet during the month of June.
 - A report was submitted and reviewed which included upcoming classes that have been scheduled for HLAoR
- **MLS:**
 - Minutes were reviewed and discussed.
 - It was reported the Linda Fischer, Committee Chair, presided over the last MLS meeting and reported that she would be moving out of state.
 - The Committee reported that there are 2 individuals that are interested in stepping up into the Chairman position.
 - Motion was made by the board to allow both parties to act as co-chairs for the MLS Committee for the remaining part of 2008. Seconded and Approved.
 - It was reported that one more member would be needed to fill the vacant position in the MLS Committee in order remain in compliance with HLAoR Bylaws.
 - Paragon's Auto Fill for county tax information was discussed and the fact that it does not work properly
 - If we are not under contract for the Auto Fill feature, then motion was made to cancel this feature and request credit. Seconded and Approved
 - It was discussed that Top Producer can merge with Paragon if used with the desktop version only. The RETS system would need to be implemented in order for it to work with the online program. HLAoR does not currently have the RETS system as a feature in its contract with FNIS.
 - Board requested that we look into the cost of the RETS system for future use with Top Producer.
- **Public Relations:**
 - It was reported that the PR Committee is working on doing more advertising in the area with the local newspapers
 - Chad reported that he has been in contact with the director of technology with the Houston Board of Realtors and they would be willing to speak to us about a new website that could be set up for our members that would create business leads as well as assisting with internet based member services.
 - Motion was made to create a Task Force with Chad Thibodeaux as the chair. Seconded and Approved
 - PR Committee is planning a blanket drive this year around Christmas for the Assisted Living & Nursing Homes in the area.

- **Budge/Audit:**
 - It was reported that in the future when renewing Certificates of Deposits, the balances over \$100K need to be considered more carefully in order to make sure that all funds on deposit are properly insured by the bank.
 - A Budget Committee meeting is planned for July
- **Membership:**
 - New members were presented and reviewed
 - Motion was made to accept the new members as presented. Seconded and Approved.
 - It was reported that plans are in the works for the annual membership and election social
 - Procter Family Band will provide entertainment
 - Member Adela Banuet stated that her husband would be available for set up and break down of tables/chair and for clean up for a fee of \$200
 - Still trying to reach Ruben Ortega for catering of Mexican Food which is the food choice planned for the social.
 - Motion was made to add \$1000 to the budgeted amount for the election social. Seconded and Approved.
- **TREPAC:**
 - Reviewed minutes
 - Discussed Bus Trip to Oklahoma Casino.
 - Motion was made to proceed with the bus/casino trip as this year's TREPAC fundraiser. Seconded and Approved.
- **Nominating Committee:**
 - It was reported that an email would go out to the membership on July 1st requesting nominations for the upcoming elections to fill the 3 open positions on the Board of Directors.
 - The Nominating Committee will meet to make selections for the ballot

Adjourn: 10:30AM

**Minutes prepared by:
Melinda Gray, Executive Assistant
Highland Lakes Assoc of REALTORS®**